

## **Friends of the Coronado Center Library (FOCCL)**

July 19, 2023 Board Meeting Minutes

**Present:** Sunny Lofton, Chair; Lynne Eshenour, Vice Chair; Jaan Kuhlman, Treasurer; Jay Dujardin, Sarah Jordan, Dottie Williams, Librarians Glenda Ford and Veronica Curioni

**Absent:** Joi Burton, Lynne Lawson

**Visitor:** Katherine Alexander

Chair Sunny Lofton called the meeting to order at 1:02 p.m. Motion to accept the agenda as amended was made by Williams, seconded by Kuhlman, and unanimously approved. Item 7d was added, to follow up on purchase of name tags. The June 2023 minutes were not available at the meeting. Voting to approve them was made via email, and a majority responded in favor. Lofton announced that a resignation had been received from board member Colleen Boardman. The resignation was accepted. There are now two vacancies on the board, including for that of Secretary position. Visitor Katherine Alexander, who volunteers at the library, offered to become Secretary. After discussion, motion was made by Eshenour and seconded by Williams to accept Alexander as a Board Member and Secretary. The motion was approved unanimously. There is now one vacancy on the board at this time.

### **Treasurer's Report**

Treasurer Kuhlman provided an update on Deposit Account Activity. The current balance in checking is \$5,087.20. The current balance in savings is \$15,083.74. Total available assets come to \$20,170.94

On behalf of the Budget Committee, Kuhlman presented the proposed budget for 2024. Discussion ensued regarding increasing some items, and decreasing others. It was agreed this is a work in progress. We will have better numbers to work off of in future.

### **Librarian's Report**

Ford provided the circulation numbers for the previous month. The children's story time on Thursday mornings during the months of June and July has been well attended. The HSV Audubon Society tried to have a nature study. It was not attended. Ford contacted Garland County Library Director and requested that

they donate any discarded children's books to the Little Libraries in HSV. Curioni is looking to starting up craft projects again in the fall.

### **Marketing**

Eshenour reported that two local authors have donated copies of their books to the library. Another Community Fair will occur on September 13<sup>th</sup>. FOCCL will pay to have a table at the fair. Please contact Eshenour to volunteer with this event. Eshenour suggested that a short newsletter be sent to FOCCL members when an event, such as Wine and Cheese with the Author, is coming up. If the Board writes up something requesting support from FOCCL, Ford will reach out to the leaders of the Book Clubs to see if they would be interested in becoming members. DuJardin suggested looking at Better World Books for purchasing books for the library. They are currently generally purchased through Amazon.

### **Fundraising**

Lofton, Eshenour and Kuhlman met with Jane Browning to discuss Trivia Night. Based on that discussion, the Board chose the theme Cornucopia of Fun. The motion was made by DuJardin, seconded by Jordan and approved unanimously. Additional feedback from the Board was provided and will be passed along to the appropriate Trivia Night Committee members.

### **Old Business**

Eshenour reported that all the children's books that were placed in the Little Libraries have been taken. Only adult books have been placed in the boxes. Discussion ensued regarding how to obtain and place more children's books in the boxes. If FOCCL ran a book drive, it would need to be clear that it was FOCCL requesting donations, not the library. Another source for children's books would be purchase of used books from places like Restore. Terry Wiley has agreed to place the new box at Balboa beach/playground area, once the Woodworkers Assn. has completed it.

Lofton reported that the Wine and Cheese with the Author was a success. There were 61 people in attendance. Bitty Martin stated, "The FOCCLHSV is every author's dream crowd! I really enjoyed the afternoon and meeting so many wonderful folks. Thanks again, Bitty Martin, Snake Eyes: Murder in a Southern Town"

Williams will take the lead on planning the Holiday Volunteer Appreciation Luncheon. She will provide a budget to the Officers before proceeding.

Name tags will be ordered by Eshenour and the invoice provided to the treasurer for reimbursement.

### **New Business**

DuJardin will lead a review of the FOCCL by-laws. Kuhlman will assist. A presentation will be made at the September meeting, so input may be received from the full Board. The revised by-laws need to go out in October to the full membership for vote. The slate of Officers will be in the second of their 2-year terms. Based on the revised by-laws, a vote for them to continue may not be necessary for the coming year.

Pending laws regarding libraries, the availability of certain books and whether adult and children's books may be housed together, may affect FOCCL due to the Little Libraries currently holding both adult and children's books. The Board will keep an eye on developments in this arena.

Endowments may be made to the HSV Community Foundation library endowment fund. Lofton and Eshenour will follow up with Ford to see if/how this may have been handled in the past.

There being no other business, a motion to adjourn was made by DuJardin, seconded by Alexander, and unanimously approved. The meeting was adjourned at 2:28 p.m.

Respectfully submitted,  
Sunny Lofton, Acting Secretary

Approved by BoD: *SL 8/16/23*